RE-TENDER NOTICE NO. 5/HIRING OF OFFICE VEHICLES UNDER SUNDARBAN TIGER RESERVE DURING 2020-21

1. Sealed tenders (to be addressed by name of Deepak M, I.F.S and not by official designation only) are invited from the *bonafide*, experienced and resourceful Govt. Contractors/Transport Agency for renting of office vehicles as mentioned in the Schedules below.

2. Permission for purchase of Tender paper shall have to be obtained sufficiently in advance by submitting application on and from 15/06/2020 to 22/06/2020. Intending Tenderer will have to produce Credentials of Sales & Income Tax clearance Certificate, Pan Card, Certificate of address proof and work completion certificate at the time of submitting application form for purchase of Tender paper. Mere work order will not be treated as valid credential. Only the satisfactory completion certificate / Payment certificate (from appropriate authority) will be treated as valid credential. Tender paper will only be issued to those who will be able to submit all the relevant documents as mentioned above and such other documents as the authority deems fit. The authority reserves the right to issue tender paper subject to satisfactory examination of all the relevant documents.

3. Tender shall be submitted in the prescribed tender Form duly obtained from the office of the Range Officer, Headquarter Range, Canning after depositing Tender Fee amounting to Rs. 750/- (Rupees Seven Hundred & Fifty only) under H/A. 0406-01-800-021-27 through GRIPS Portal (accepted only PAID CHALLAN) for each Schedule and not any other means as mentioned in the list attached below, during working hours from 15/06/2020 to 22/06/2020 (upto 2:30 PM).

4. Tender Paper will only be issued to the person who satisfies the condition set forth in the condition No. 2 stated above relevant financial credential to be decided by the undersigned. The tenders in sealed cover, clearly written as "**RE-TENDER NOTICE NO. 5/HIRING OF OFFICE VEHICLES UNDER SUNDARBAN TIGER RESERVE DURING 2020-21 (SCHEDULE NOS. 1 & 2)**" should be dropped in the Tender Box kept in the office of the undersigned from 15/06/2020 to 22/06/2020 from 11:00 a.m. to 2:30 p.m. The Tender box will be sealed immediately after the expiry of the time schedule. The tenders will be opened at 4:00 P.M on the same day in the presence of the tenderers as remain present.
5. Tenders received beyond the date and time schedule as specified under clause-4 above will not be accepted. The undersigned will not be responsible in any respect for late submission of tenders.

6. The tenderers will have to enclose with the tender forms, the valid Income Tax clearance certificate and Sales Tax clearance certificate, receipt of purchase of tender paper, EMD deposit receipt along with quoted rate below or at par. Rate quoted above the Government rate shall not be accepted under any circumstances.

7. The credentials should consist of original payment certificate/documents etc. No document more than three years old shall be accepted.

8. The acceptance of the tender will rest with the appropriate authority and he is not bound to accept the lowest tender. The authority may reject any or all the tenders without assigning any reason whatsoever.

TERMS & CONDITIONS

1. A tender is required to quote rates, in figures as well as in words. Tenderer can quote rate at par or below of the Government rate. The rate offered above the Government rate will not be accepted. If the Tenderer quote rate below the Government rate, in case of rate more than 15% below the Government rate, rate analysis should be enclosed along with the quoted rate. In case the same rate quoted by more than one Tenderer, the authority shall have the liberty and discretionary power to take final decision which shall be final and binding.

2. The Earnest Money Deposit (E.M.D.) as mentioned in the schedule of tender should be deposited vide GRIPS Portal. The print out shall be submitted along with tender documents.

3. The payment for the works will be made by the undersigned in 2020-21 Financial Year after fulfilling the necessary formalities and checking.

4. The successful agency is required to deposit the amount as mentioned in the Schedule as Security Deposit within 7 (seven) days of intimation of acceptance of tender and sign an agreement on completion of which the order will be issued to the Contractor/Agency.

5. No extension of time will be allowed under any circumstances.

6. The Security Deposit will be released within reasonable time, if no irregularity is noticed within that period. In case of any irregularity, the Security Deposit will be forfeited, in addition to any legal action as deem fit and required.

7. The undersigned reserves the right to cancel the agreement at any point of time during contract period.

8. Deduction of Sales Tax, Income Tax, if any, shall be made as per rule in vogue.

9. The successful tenderer will not assign any vehicle to any other contractor.

10. In case of any dispute the interpretation of the undersigned will be final.
11. The tender notice along-with all terms & conditions mentioned above will form the part of the agreement to be executed by the tenderer.
12. Rate offered in the estimate shall be final and tenderer will not have any further claim.
13. Bill payment will be made as per Finance Deptt. Govt. of West Bengal No.3564-WT/3M-81/98, dated 24.11.2008
14. The Tender inviting authority reserve the right to (i) split the work amongst the lowest Tenders.
15. Rate quoted (including S.T., I.T., GST etc.) shall remain open for acceptance at least 6(six) months from the date of opening of the Tender.
16. The tenderer should submit the following particulars:-
   b) Relevant Papers, Insurance, Sales Tax Clearance Certificate and other Relevant Papers regarding the vehicles eg blue book, insurance etc.
   c) Registration of Vehicles must be done as per commercial norms (yellow number plate) of West Bengal Motor Vehicles Rule.
   d) Maintenance cost of the vehicle will be borne by the vehicle owner.
   e) In case of break down on non-availability of the vehicle, the owner will be bound to place substitute vehicle.
   f) Contract of vehicle may be terminated as and when necessary giving 15th days prior notice.

### SCHEDULE 1. RE-TENDER NOTICE NO. 5/HIRING OF OFFICE VEHICLES UNDER SUNDBARAN TIGER RESERVE DURING 2020-21; COST OF TENDER PAPER Rs. 750 & EMD Rs. 3500 DEPOSITED THROUGH GRIPS (VEHICLE WILL BE STATIONED AT CANNING )

<table>
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<tr>
<th>Sl. No.</th>
<th>Description of Vehicle</th>
<th>Specifications</th>
<th>Quantity</th>
<th>Govt. Rate</th>
<th>Station of vehicle</th>
<th>Remarks</th>
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<td>1</td>
<td>Bharat Stage-III</td>
<td>Motor Cab with Engine capacity less than or equal to 2000 C.C</td>
<td>1 No.</td>
<td>Rs. 490/- per day As per Finance Department, Govt. of West Bengal No. 3564-WT/3M-81/98 Dated 24.11.2008</td>
<td>Canning</td>
<td>Monthly rate is for 10 hours a day and additional charges @ Rs. 20.00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12 Km. in case of Motor Cab. Mobil oil @ 5 litres per 2500 Km run.</td>
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(Deepak M., IFS)
Deputy Field Director
Sundarban Tiger Reserve

### SCHEDULE 2. RE-TENDER NOTICE NO. 5/HIRING OF OFFICE VEHICLES UNDER SUNDBARAN TIGER RESERVE DURING 2020-21; COST OF TENDER PAPER Rs. 750 & EMD Rs. 3500 DEPOSITED THROUGH GRIPS (VEHICLE WILL BE STATIONED AT CANNING )

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(Deepak M., IFS)
Deputy Field Director
Sundarban Tiger Reserve
No. 2497(11)/FD/2B-34(Tender)

Copy forwarded for kind information and wide circulation to:-

1. The Subhodhipatioes, South 24-Parganas & North 24-Parganas.
2. The District Magistrates, South 24-Parganas, & North 24-Parganas.
3. The Superintendent of Police, South 24-Parganas.
4. The Sub Divisional Officer, Canning Sub-Division.
5. The Sub-Divisional Information & Cultural Officers, Canning.
6. The Divisional Forest Officer, South 24-Parganas.
7. The Block Development Officers, Canning, Gosaba & Basanti.
8. The Sabhapati, Canning -1 Panchayat Samity.
10. All Range Officers, Sundarban Tiger Reserve.
11. Notice Board.

Dated: 10.06.2020

(Deepak M., IFS)
Deputy Field Director
Sundarban Tiger Reserve