GOVERNMENT OF WEST BENGAL
DIRECTORATE OF FORESTS

SILIGURI SOCIAL FORESTRY DIVISION

TENDER NOTICE NO. 05 /S.S.F.D. OF 2019-20

Gully plugging work in regard to Soil and Moisture conservation work at Dulali Forest area, Ghoshpukur S.F. Range, Siliguri S.F. Division for 2019-20
Tender Notice No. 05 / S.S.F.D. of 2019-20

General terms and conditions

1. Sealed Tenders are invited in the prescribed form from the reputed, reliable, experienced and resourceful registered contractors/society/agency/firm etc. for Gully plugging work in regard to Soil and Moisture conservation work at Dulaili Forest area, Ghoshpukur S.F. Range, Siliguri S.F. Division for 2019-20 by registered post/courier as detailed in the schedules and as per Tender documents.

2. “Tender Documents” shall consist of:
   
   (a) The detailed notice inviting Tender hereinafter referred to as the “Tender Notice”.
   
   (b) The “Tender Form” which can be obtained from the Office of the Divisional Forest Officer, Siliguri Social Forestry Division at 32 Girish Ghosh Sarani, Hakimpura, Siliguri-734001 between 11:00 a.m. to 05:00 p.m. on payment of Rs.1,000.00/- [Rupees One hundred ]only [non-refundable] as mentioned within 22nd of July 2019 to 26th of July 2019.

   No tender document shall in any case be issued after the stipulated period. The tender documents and other relevant particulars, if any, may be seen by the intending Tenderers during office hours on any working day at the office of the undersigned at 32 Girish Ghosh Sarani, Hakimpura, Siliguri -734001.

3. The sealed cover containing the Tender Form is to be superscripted with the Tender Notice No. and addressed to Mrs. D.S. Sherpa, W.B.F.S., Divisional Forest Officer, Siliguri Social Forestry Division, 32, Girish Ghosh Sarani, Hakimpura, P.O. Siliguri District Darjeeling so as to reach her office on or before 29th of July 2019 within 02:00 p.m. after which no Tender will be received/accepted. The Tenders so received will be opened on 30th of July 2019 at 11:30 a.m. by the undersigned in presence of Tenderers or their authorised representatives [only written authorisation is accepted] as may be present. If the Tenderers or his authorised representative fails to attend during opening of Tenders, tender will be opened in their absence and no subsequent objection shall be entertained under any circumstances. Tender forms have to be submitted by registered post/courier in sealed cover only. Under no circumstances hand delivery will be accepted.

4. Only Tenderer/authorized representative is allowed to remain present during opening of Tender.

5. In the exigency of circumstances necessitating postponement of the date of opening the tenders, the fresh date and time of opening of the tender will be notified and displayed in the notice board of the office of the undersigned.

6. (a) The undersigned does not bind him to accept the lowest rate and reserves the right and authority to reject in part or in whole any or all of the tenders without assigning any reason thereof.

   (c) Acceptance of the tender is subject to availability of fund/govt. order.

7. Canvassing in connection with the tender is strictly prohibited and Tenderer who resort to this will render him liable for rejection.

8. The intending Tenderer will have to submit to the Tender Committee an application for purchase of Tender form. The application should be accompanied with the following documents for his/her application to be considered for issuance of Tender form. All the Xerox copies should be signed by the Tenderer and duly attested by the appropriate authority.

   a. Copy of valid Trade License. [Xerox copy duly attested]

   b. Copy of current Income Tax returns. [Xerox copy attested]

   c. Xerox copy of the PAN card duly attested.
d. Copy of the current GST returns [Xerox duly attested]

e. Certificate of having adequate machineries for performing works.

The intending Tenderers shall have to satisfy the undersigned about their financial resources and past experience in such type of work involved in the present tender. In this connection discretion of the undersigned is final.

9. Work order to be issued subject to approval of Government and payment will be made after successful completion of work subject to receipt of fund. Work should be completed within 31st of December 2019. If neither approval nor allotment of fund from Govt. is received, Tender may be cancelled if such situation arises.

10. Any association, by whatever it is known, intend to submit a tender; the association shall have to be constituted as such and registered under the company act and a copy of the registered deeds and memorandum of the said association shall have to be produced to the undersigned before opening the tender. If some of the intending Tenderers enter into partnership business they shall have to produce registered deed of partnership to the undersigned before opening the tenders. Representatives of the companies, corporate bodies or individuals authorised to represent the said companies, corporate bodies or individuals in contractual and financial matters shall have to produce the original registered deeds of the power of attorney.

11. Tender from without the original signature and official seal of the Tenderer shall be treated as invalid. Only original Tender Form will be accepted. Photocopy of the tender form if found while opening of tender, it will be treated as cancelled.

12. The Range officer, Central S.F. Range, Siliguri Social Forestry Division will have the right to stop the work at any time if works are not found satisfactory and not as per schedule, no payment will be made to the tenderer.

13. After completion of work, successful Tenderer will submit bill through The Range Officer to the undersigned. Payment will be made through ECS/Cheque only. No part/advance payment will be made at any point of time.

14. The selected tenderer shall be responsible for obtaining required license for carrying out his business and shall be responsible for strict compliance of all rules and regulations that are in force or which may be enforced from time to time by the appropriate authority. The Directorate of Forests, Gov. of West Bengal will in no case be a party to any Acts of Commission omission by the selected tenderer that make the tenderer liable to legal proceedings under the Law of the land.

15. Rate offered will be inclusive of carriage and unloading cost at the working site. Tenderer will have to make an arrangement for protection of all the materials and machineries at the working site. Department will not be held responsible for theft or damage of materials and machineries.

16. The Divisional Forest Officer, Siliguri Social Forestry Division, Siliguri reserves the right to reject any or all the Tenders or any condition of the Tender Notice without assigning any reason.

17. All intending Tenderers shall have to deposit an Earnest Money Deposit as per Schedule in form of Pay order / Banker’s Cheque from a Nationalised Bank and the pay order / Banker's Cheque should be drawn in favour of The Divisional Forest Officer, Siliguri Social Forestry Division along with the tender papers in a separate envelop failing which Tenders will not be considered for competition.

18. The Earnest Money Deposit will be released to the unsuccessful Tenderers on written application after 15 days from the date of issuance of work order to the successful tenderer. If the successful tenderer fails to execute the required agreement within stipulated period, the Earnest Money Deposit will be forfeited to the Government.

19. The successful Tenderer will have to pay Security money @ 10% of the Tender amount and sign an agreement within 07 (Seven) days from the date of receipt of acceptance letter, failing which the offer will be forfeited to Government. The security money will be released as per existing
government order. In case of breach of conditions of any part of contract of agreement or in case of any damage caused to Govt. property by the labourers, the Security deposit or part thereof will be liable to forfeiture. If the Tenderer does not compensate the cost of the damaged property within a reasonable date after communication of such compensation, the work order shall be treated as cancelled.

20. Income tax and other taxes applicable will be deducted from the bills as per norms.

21. The Tenderer will be responsible for any loss or damage of Govt. property as only after completion of work it will be the liability of the department to protect the work.

22. The Directorate of Forests, Government of West Bengal will not be responsible for any injury to, or accidental death of any person of successful tenderer while carriage, unloading or creation work. Successful Tenderer will have no right to claim any compensation or treatment cost what so ever on such event.

23. The Tenderer will remain solely responsible for any liability of labour/person in respect of work.

24. Prior to purchase of Tender Form the Tenderer should inspect the proposed location where construction works to be done. If the tenderer does not complete the work or leave in the midway, then the Divisional Forest Officer, Siliguri Social Forestry Division will forfeit the Security Money deposited by him/them.

25. The Terms and conditions of Tender Notice shall also form a part of the agreement from item no 1 to 24.

[Signature]

Divisional Forest Office, Siliguri, Social Forestry Division

Approved

Conservator of Forests, North-West Circle, West Bengal

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## Schedule A

Tender Notice No. 05 /S.S.F.D. of 2019-20

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Location of work and brief description of work item</th>
<th>Total Estimated cost (in Rs.)</th>
<th>Earnest Money (inRs.)</th>
<th>Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/SSFD OF 2019-20</td>
<td>Gully plugging work in regard to Soil and Moisture conservation work at Dulali Forest area, Ghoshpukur S.F. Range, Siliguri S.F. Division for 2019-20</td>
<td>₹ 450000.00</td>
<td>₹ 9000.00</td>
<td>Work to be completed within 31st December’ 2019, Payment will be made on completion of work.</td>
</tr>
</tbody>
</table>

Approved

Conservator of Forests
North-West Circle, West Bengal

Dawa S. Sherpa, WBFS
Divisional Forest Officer,
Siliguri Social Forestry Division
Siliguri Social Forestry Division
Siliguri
TENDER FORM

1. We agree as per detail specification and item in the Schedule as well as conditions of Tender Notice No. 05/S.S.F.D. of 2019-20 and offer my/our rates herein below:

<table>
<thead>
<tr>
<th>Tender Notice No.</th>
<th>Description of work</th>
<th>Total Rate offered</th>
</tr>
</thead>
</table>
| 05/S.S.F.D. of 2019-20 | Gully plugging work in regard to Soil and Moisture conservation work at Dulali Forest area, Ghoshpukur S.F. Range, Siliguri S.F. Division for 2019-20 [as per estimate] | Total amount .....................
(Rupees ___________) |

(Note: Rate should be quoted clearly both in figure and in words)

Full signature of the Tenderer with seal and date

Contact No. of Tenderer:

1. Bank account number: .................................................................

2. Name of Bank with Branch: ..................................................

3. IFSC Code: ..............................................................

4. Name of the Bank: ............................................................

5. PAN Card No. ............................................................

6. Valid Mobile No. ............................................................

Full signature of the Tenderer with seal and date
**Estimate**

Name of the Range: Ghoshpukur Range  
Nature of work: gully plugging at Dudali forest area, Ghoshpukur

Cost of doing the following works at Dudali Forest area, Ghoshpukur in connection with Gully plugging over 4 sites over 200 Cu.M. in volume

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Item of work</th>
<th>Man Days</th>
<th>Material in unit</th>
<th>Rate (Rs.)</th>
<th>Amount (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Making structural works for protection of gully by using of boulders, fitting fixing including foundation trench &amp; supplying of all materials over 1 cu.m.</td>
<td>6</td>
<td>0</td>
<td>₹ 245.00</td>
<td>₹ 1470.00</td>
</tr>
<tr>
<td>2</td>
<td>Cost of boulders, bamboo posts, bushes etc including carriage for 1 cu.m.</td>
<td>L.S.</td>
<td></td>
<td>₹ 782.00</td>
<td>₹ 782.00</td>
</tr>
</tbody>
</table>

Total for 1 cu.m of work

Total for 183.84 cu.m. of work

Or say, Rs. four lakh fifty thousand only.

*Rate inclusive of GST @ 12%  
** Rates as per RKVY 2019-20.

Submitted to the Divisional Forest Officer, Siliguri Social Forestry Division for necessary action.

[Signatures]

Range Officer,  
Ghoshpukur S.F. Range,  
Siliguri Social Forestry Division  
GHOISPUKUR S.F. RANGE