The undersigned along with the Managing Director, WBFDC Ltd., desire to hold a meeting regarding the felling operations for the F.Y. 2018-19. The meeting will be held on 25th September, 2018, from 11 AM onwards in the conference hall of the Forest Rest House at AE-391, Saltlake, Kolkata.

You are, therefore, requested to make it convenient to attend the meeting on the stipulated date, time and venue. In this connection, this is further to state that a review of felling of 2017-18 has already been done in a meeting held on 13.06.18 where the representatives of WBFDC Ltd., were also present. You are also requested to go through the minutes of the meeting held on 13.06.18 and come up with any further suggestions regarding the decisions taken in the said review meeting. The following items will be discussed in the proposed meeting:-

1. Fixation of target of felling operations for the F.Y. 2018-19
2. Finalization of rates of felling operations.
3. Discussions regarding Product Mix.
4. Reconciliation of accounts of WBFDC Ltd., and also reconciliation of produce.
5. Disposal of forest produce harvested during the F.Y. 2017-18.
6. Discussions on the decision taken in the meeting held on 13.06.18.
7. Miscellaneous.

Each DFO will prepare a Power Point Presentation covering the following points:

1. Total forest produce harvested during the F.Y. 2017-18 vis-à-vis disposal of forest produce through e-auction and the produce remaining in the depot as on 01.09.18.
2. Total forest produce received from other sources (other than the felling operation) vis-à-vis disposal of forest produce through e-auction and the produce remaining in the depot as on 01.09.18.
3. Problems faced if any
   i) while fixing the reserve price of the depot lots;
   ii) while making payment of usufruct to JFMCs
   iii) any problem related to felling operation.

Each DFO/DM who has undertaken the felling operation will be given an opportunity to make a presentation.

Yours faithfully,

(N K PANDEY)
Principal Chief Conservator of Forests &
Head of Forest Force, West Bengal
Copy forwarded for information to:

(1) The Managing Director, WBFDC Ltd. — He is requested to make it convenient to attend the aforesaid meeting along with G.M.s and D.M.s.

(2) The PCCF, Wildlife
(3) The PCCF, RMD
(4) The PCCF, General
(5) The Addl. PCCF, North Bengal
(6) The CCFs Central / Western / South-East/ South-West / Northern / WL(N) / Hqrs.
(7) The CFs, WP & GIS / APM

(8) The DCF, Admin. — He is requested to make necessary arrangement for the meeting as stated above.

All are requested to make it convenient to attend the meeting on the stipulated date, time and venue.

Principal Chief Conservator of Forests &
Head of Forest Force, West Bengal

(N K Pandey)