



Government of West Bengal  
Directorate of Forests

**Office of the Principal Chief Conservator of Forests, Head of Forest Force**  
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No.: 11014 / P&S(P) / 3D-266/2019

Dated: 18.03.2020

To,

All CCFs/CFs/ FDs  
Directorate of Forests  
West Bengal.

Sub.: **Administrative Expenses, 2019-20- Revision of Allotment after review of expenditure of different Circles on 16<sup>th</sup> of March, 2020.**

The following withdrawal and subsequent allotment of funds under the Head 'Administrative Expenses' for FY 2019-20 has been done. The details of the same are enclosed. All CCFs concerned should surrender the funds by **19<sup>th</sup> of March, 2020** positively and the same will be allotted to the new Circles on **20<sup>th</sup> of March, 2020**.

All the Circle-in-Charges are, once again, directed that they should closely monitor the excess expenditure under the Head 'Administrative Expenses'.

This should be treated as **URGENT**.

 18/3  
(T.V.N. Rao, IFS)

Principal Chief Conservator of Forests, General  
West Bengal

**Administrative Expenditure during 2019-20**

**Fund Surrender and Re-allocation as per decision in the Budget Meeting dated 16.03.2020**

Sl. No.	Head of Service	Fund surrendered by	Amount	Fund re-allocated to	Amount
1	2406-02-112-00-001-13-01	CF / P&G	200000	CCF / HC	200000
2	2406-01-001-00-001-13-01	CF / WL(HQ)	170000	CCF / SEC	150000
3	2406-01-001-00-001-13-01	CF / Rc	180000	CCF / SWC	180000
				CF / WP & GIS	20000
	<b>Total :: Electricity</b>		<b>550000</b>		<b>550000</b>
1	2406-01-001-00-001-13-04	CF / A, P & M	300000	CCF / NC	300000
	<b>Total :: Other Office Expenses</b>		<b>300000</b>		<b>300000</b>
1	2406-01-001-00-001-19-00	CF / A, P & M	750000	CCF / WC	100000
				CF / WP & GIS	150000
				CCF / HC	100000
				CF / P&G	100000
				CCF / SWC	100000
				CCF / SEC	100000
				CCF / NC	100000
	<b>Total :: Maintenance</b>		<b>750000</b>		<b>750000</b>
1	2406-01-070-00-002-27-00	CCF / CC	400000	CF / WP & GIS	100000
2	2406-01-070-00-002-27-00	CCF / WL(N)C	300000	CCF / WC	450000
				CCF / SEC	150000
	<b>Total :: BLDG. MW / Maintenance</b>		<b>700000</b>		<b>700000</b>
1	2406-01-102-00-007-50	CCF / CC	150000	CF / WP & GIS	50000
				CCF / SWC	100000
	<b>Total :: SFP - Other Charges</b>		<b>150000</b>		<b>150000</b>
1	2406-01-105-00-001-02-00	CCF / CC	600000	CCF / SWC	381000
2	2406-01-105-00-001-02-00	FD / BTR	231000	CCF / SEC	100000
				CF / P&G	200000
				Jt. Dir. / SBR	150000
	<b>Total :: Timber Operation - Wages</b>		<b>831000</b>		<b>831000</b>
1	2406-01-105-00-002-50-00	FD / STR	200000	CCF / SWC	50000
				CCF / NC	100000
				CCF / HC	50000
	<b>Total :: MFP - Other Charges</b>		<b>200000</b>		<b>200000</b>
	<b>GRAND TOTAL ::</b>		<b>3481000</b>		<b>3481000</b>

 18/3/20  
 Principal Chief Conservator of Forests, General  
 West Bengal