



Government of West Bengal
Directorate of Forests

Office of the Principal Chief Conservator of Forests, Head of Forest Force
Aranya Bhawan, Block: LA-10A, Salt Lake City, Sector – III, Kolkata: 700 106
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Visit us at: www.westbengalforest.gov.in



No: 7027 / P&S(P)/3D- 702(Pt.)/19

Date: 18/11/19

To : The All CCFs /CFs /Jt. Director
West Bengal.

Sub : Submission of contract documents etc. on regular basis for works executed since 2018-19 an onward- regarding.

Ref : The Principal Accountant General (E&R) Sector-Audit, WB's no. NIT/Deptt./FAW/14 dated 20.09.2019.

Sir,


With reference to the above, I am directed to enclose herewith a copy of the letter received from the Accountant General (E&R) Sector-Audit, vide under reference, which will speak for itself.

You are requested to kindly arrange for submission of following contract documents to the respective Audit Offices, as stated therein, in your monthly returns :-

- i) Copy of the NIT.
- ii) Condition of the contract.
- iii) Offered rate with BOQ (by the selected contractor).
- iv) Credentials submitted by the selected contractor including financial performance of the agency.
- v) Letter of acceptance.
- vi) Work Order.
- vii) Copy of additional performance security deposited, if any.
- viii) Any other document related to the NIT.

The monthly returns of your offices must contain the above documents henceforth.

Encl : As Stated above


Additional Principal Chief Conservator of Forests
Finance, West Bengal

No: / P&S(P)/3D- 702(Pt.)/19

Date:

Copy to:-

Deputy Accountant General (ESA-I), Office of the Principal Accountant General, Economic & Revenue Sector-Audit West Bengal Kolkata-700064.

Additional Principal Chief Conservator of Forests
Finance, West Bengal


18/11/19

APECF/Fin

25/9/19

16/10/19



लोकसत्ता सत्यनिष्ठा
Dedicated to Truth in Public Interest
No.NIT/Deptt./FAW/14



सत्यमेव जयते

कार्यालय प्रधान महालेखाकार
(आर्थिक एवं राजस्व क्षेत्र लेखापरीक्षा)
पश्चिम बंगाल, कोलकाता - 700 064.

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL
(Economic & Revenue Sector Audit)
West Bengal, Kolkata - 700 064.

Dated: 20.09.2019

20 SEP 2019

To
The Principal Chief Conservator of Forests & HoFF, W.B,
Aranya Bhawan, LA-10A Block, Sector-III,
Saltlake, Koi-700 106

Sub: Submission of Contract documents etc.

Sir,

As per Rule 47 (10) of WBFR Vol. I, as amended vide C.S No.106 and notified vide Finance Department Notification No.10500 F dated 19.11.2004, the Comptroller and Auditor General of India and other audit authorities under his direction shall have the power to examine the contract documents valued over ₹ 1 Lakh and the executing authorities should send copies of all such contracts and agreements to the respective Audit Offices.

However, no such tenders are being received from the units under your Department.

Hence, it is hereby requested to kindly furnish the copies of the Tender documents, on regular basis for works executed since 2018-19, consisting of the following components, for thorough checking and verification at our end.

- (i) Copy of the NIT
- (ii) Conditions of the Contract
- (iii) Offered rate with BOQ (by the selected contractor)
- (iv) Credentials submitted by the selected contractor including financial performance of the agency for five years
- (v) Letter of Acceptance
- (vi) Work Order
- (vii) Copy of Additional Performance Security deposited, if any
- (viii) Any other documents related to the NIT.

An early action in this regard is highly solicited.

Yours sincerely,

MP Rante
20.9.19

Deputy Accountant General (ESA-I)

CC&E/Fin
20/9
1. Circulate
2. Jyoti