No. 7769/P&S(P)/3D- 257                                      Dated : 20.11.18

To : 1. All Chief Conservator of Forests.  
    2. All Field Directors.  
    3. Conservator of Forests.  
    4. Jt. Director, SBR.  

Sub : Information on surrender of fund under State Plan due to difference between allocation and tendered amount.  

Dear Sir,

This is with reference to the meeting conducted by the Addl. Chief Secretary to the Government of West Bengal, Dept. of Forests on 19.11.2018, wherein it was decided that all the CCFs, CFs, FDs shall inform this office the amount that will be surrendered due to the difference between the allocated amount under each scheme and less tendered bids for items of works in various schemes. This report should be sent, with reference to schemes in which 100% has been released.

You are requested to send a report to this office in the following format so that surrendered fund may be redistributed for utilisation during the current financial year.

<table>
<thead>
<tr>
<th>Circle</th>
<th>Head of Service</th>
<th>Administrative Approval (in Rs.)</th>
<th>Financial Release (in Rs.)</th>
<th>Tendered Value (in Rs.)</th>
<th>Proposed to be surrendered, if 100% released (in Rs.)</th>
<th>C-E</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>B</td>
<td>C</td>
<td>D</td>
<td>E</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The report must reach this office within 30.11.2018.

Yours faithfully,

(S. Barari) 20.11.18

Principal Chief Conservator of Forests,  
General, West Bengal.

No. 7770/P&S(P)/3D-257                                      Dated : 20.11.18

Copy forwarded for information and necessary action, to:

1. Principal Chief Conservator of Forests, RM&D.  
2. Principal Chief Conservator of Forests & CWLW, W.B.  

(S. Barari) 20.11.18

Principal Chief Conservator of Forests,  
General, West Bengal.