



Government of West Bengal
 Directorate of Forests
 Office of the Principal Chief Conservator of Forests
 & Head of Forest Force
 Aranya Bhawan, Salt Lake, Sector-III, Block LA-10A,
 Kolkata-700 098.



No. 13756/PMC/2E-809/A/16

Dated : 21.03.2018

- To :
1. All Principal Chief Conservator of Forests, W.B
 2. All Addl. Principal Chief Conservator of Forests, W.B.
 3. All Chief Conservator of Forests, W.B.
 4. All Field Directors, W.B.
 5. All Conservator of Forests, W.B.
 6. Joint Director, SBR, W.B.
 7. All Divisional Forest Officers, W.B.
 8. All Dy. Conservator of Forests, W.B.
 9. All Dy. Field Directors, W.B.
 10. All Directors, Forestry Training Institutes, W.B.

Sub : NO BAR Certificate regarding promotion.

Sir/Madam.

This is to inform you that it has been found in few cases that incumbents have been promoted on the basis of NO BAR issued by their controlling officers but they have pending vigilance cases and/or departmental proceedings and other cases, against them.

You are, therefore, requested to go through the Service Book in detail, before issuing NO BAR certificate related to the promotion of any incumbent. In this connection, you are requested to follow guidelines of Finance Deptt.'s notification No. 3940(280)-F dated 28.03.1978, 5791-F dated 11.06.1980 and 224-P&AR(Viz) dated 12.06.1980, before issuing NO BAR certificate in favour of any incumbent. However, you are requested to send the NO BAR certificate in the following format :

This is to inform that "NO BAR" certificate is hereby issued in favour of Shri/Smt.
 _____ *Designation* _____, *son of/Daughter of*
 _____ *working in* _____ *Circle/division* _____
for the purpose of promotion to the level of _____, *in view of the following :*

- a) *No disciplinary proceeding is contemplated against him/her.*
- b) *No vigilance case is pending against him/her.*
- c) *No criminal case is pending in a court of law against the incumbent.*
- d) *No complaint pertaining to corruption charges are pending against him/her.*
- e) *He/she has completed 8 years continuous service as on* _____.
- f) *He/she has completed professional training as* _____ *during* _____ *satisfactorily.*

<i>Checked by Dealing Assistant</i>	<i>Signed by ADFO</i>	<i>Countersigned by DFO</i>
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Yours sincerely,

(N.V. Raja Shekar)

Addl. Principal Chief Conservator of Forests,
 HRD, West Bengal.