Govt. of West Bengal
Directorate of Forests
Office of the Principal Chief Conservator of Forests
& Head of Forest Force
Aranya Bhawan, Salt Lake, Sector-III, Block LA-10A,
Kolkata-700 098.

No. 5159/PMC/2E-935(Pt.)/2010

Dated: 23.08.2018

To:
1. All the Addl. Principal Chief Conservator of Forests, WB
2. All the Chief Conservator of Forests, W.B.
3. The Field Director, STR & BTR.
4. All the Conservator of Forests, W.B.
5. All the Divisional Forest Officers, W.B.
6. All the Dy. Conservator of Forests, W.B.
7. The Dy. Field Directors, STR & BTR.
8. All the Directors, WB Forestry Training Centres, W.B.

Sub: Option for joining in new Headquarters of Chief Conservator of Forests
at Kharagpur, Asansole & Durgapur.


Sirs,

In pursuance of the above cited notification, the headquarters of Chief Conservator of Forests,
Central Circle, Western Circle, South West Circle and South East Circle have been changed to the places
mentioned below, with effect from 1st of October, 2018.

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Name of the Circle</th>
<th>Present Headquarters</th>
<th>New Headquarters</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>CCF, Central</td>
<td>Alipore, Kolkata</td>
<td>Durgapur</td>
</tr>
<tr>
<td>2.</td>
<td>CCF, Western</td>
<td>Alipore, Kolkata</td>
<td>Kharagpur</td>
</tr>
<tr>
<td>3.</td>
<td>CCF, South West</td>
<td>Aranya Bhawan, Kolkata</td>
<td>Asansole</td>
</tr>
<tr>
<td>4.</td>
<td>CCF, South East</td>
<td>Aranya Bhawan, Kolkata</td>
<td>Durgapur</td>
</tr>
</tbody>
</table>

In this regard I have been directed to request you to send a list of employees who want to be posted
in any of the above stated offices. The list should be prepared category-wise as given below:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Category of Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Head Clerk</td>
</tr>
<tr>
<td>2.</td>
<td>Upper Division Clerk/Upper Division Assistant</td>
</tr>
<tr>
<td>3.</td>
<td>Lower Division Clerk/Lower Divisional Assistant</td>
</tr>
<tr>
<td>4.</td>
<td>Accountant</td>
</tr>
<tr>
<td>5.</td>
<td>Personal Assistant</td>
</tr>
<tr>
<td>6.</td>
<td>Typists</td>
</tr>
<tr>
<td>7.</td>
<td>Group &quot;D&quot;</td>
</tr>
<tr>
<td>8.</td>
<td>FR:DR/FR:FG:BS:BM [those who are attached in those Circles Hq.]</td>
</tr>
<tr>
<td>9.</td>
<td>Contractual/Casual Labourers</td>
</tr>
</tbody>
</table>

157 ecf.pmc new
I have been directed to request you to circulate widely of this order to all concerned and to send the names of willing staff/employees to the office of the PCCF&HoFF, WB, positively, at an early date, in the format attach herewith.

This should be given top most priority.

Yours faithfully,

(P. K. Pandit, IFS)
Chief Conservator of Forests,
Personnel & Management Cell.

No. 5160/PMC/2E-935(Pt.)/2013 Dated: 23.08.2018

Copy forwarded for information and necessary action, to:

1. The Principal Chief Conservator of Forests, Wildlife & CWLW, WB.
2. Principal Chief Conservator of Forests, RMD, WB.

(P. K. Pandit, IFS) 23/8/18
Chief Conservator of Forests,
Personnel & Management Cell.