

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF FORESTS
OFFICE OF THE DIVISIONAL FOREST OFFICER
SILVICULTURE (SOUTH) DIVISION

**TENDER NOTICE No. 2 of 2011-2012 FOR CARRYING (8MT / Truck)
EXFOLIATED VERMICULITE DURING THE YEAR 2011-2012.**

1. Sealed tenders are invited from bonafide Road transport Company / Agency for carrying 8 MT Exfoliated Vermiculite Grade-IV per trip from Tamil Nadu Minerals Limited, Ambattur, Chennai to Arabari Research Range, Arabari, Paschim Medinipur, West Bengal.
2. Tenders are to be submitted in plain paper and in sealed covers superscribed 'TENDER NOTICE No.-2 of 2011-12 FOR CARRYING 8 MT PER TRUCK EXFOLIATED VERMICULITE DURING THE YEAR 2011-12' and addressed to the undersigned by name as per following:

(S.S.DEY,IFS)
DIVISIONAL FOREST OFFICER
SILVICULTURE (SOUTH) DIVISION
MICHAEL MADHUSUDAN NAGAR
PO-MIDNAPUR, DIST-PASCHIM MEDINIPUR
PIN-721101, WEST BENGAL.

3. **Tender paper will be available from the Office of the Divisional Forest Officer, Silviculture (South) Division, Michael Madhusudan Nagar, Midnapur, 721101, West Bengal upto 06.07.2011** on cash payment of Rs.50/-. Copy of the tender paper may also be downloaded from the official website of the Forest Directorate, Govt. of West Bengal (www.westbengalforest.gov.in) and the State Government portal (www.banglarmukh.gov.in), in which case the payment of Rs.50/ should be sent by Bank Draft along with the bid to be submitted by the tenderer.
4. **Date of receipt of filled in tender paper is upto 07.07.2011 till 2 pm.**
5. **Date of opening of tender is 07.07.2011 at 3 pm** or as soon as possible thereafter in presence of such tenderers or their authorised representatives as may be present.

TERMS AND CONDITIONS

1. Tenderers tendering rates for carriage of item/items valued above Rs. 50,000/- (Rupees Fifty Thousand) only will have to enclose along with their Tenders, Valid Clearance Certificate from the Income Tax and Sales Tax Authorities of their local area, failing which their Tenders will not be entertained. They would also submit

the documentary evidences/proof showing they have executed similar works / carriages successfully in past.

2. The rate quoted should INCLUDE the followings:-
 - i) All the taxes etc., payable.
 - ii) Charges for delivery to the Delivery point is mentioned in the col. 3 of the Schedule of carriage. No extra payment other than what has been quoted for will be made on any account.
3. The Tendered rates must remain valid upto 31.03.2012. Rate once accepted will be final and plea for any increase due to any reason whatsoever will 'NOT' be entertained.
4. Grant of price preference and Acceptance of rates will be guided by the extant Rules. All prospective Tenderers are required to familiarize themselves with the same.
5. Each Tenderer will have to deposit the specified Earnest Money in cash to the Range Officer, Attached Forest Ranger under this office between 2.00 P.M. on the last day of receiving the Tender. Money receipt from the Range Officer must be attached with the Tender failing which the Tender will not be entertained. Cheques, NSC, Security Bond etc., will not be accepted as Earnest Money deposit. The Earnest Money Deposit of the unsuccessful Tenderers will be released on demand in writing as soon as the tender is finalized and the successful Tenderer executes the carriage fully. In case owing to any special order of the Government no Earnest Money is to be deposited by a Tenderer, a photocopy of such specific order of the latest date must be enclosed with the Tender, failing which such or any other claim for exemption from payment of Earnest Money deposit may be rejected, at the responsibility of the Tenderer concerned.
6. Firm Order for carrying of the materials will be placed by this office. The materials will have to be delivered within 10 days from the date of receipt of such firm order.
7. The undersigned reserves the right to grant or refuse any prayer for extension of time for completion of the carrying the materials against any of the firm orders.
8. The successful Tenderer will be called upon for deposit of a sum equivalent to one truck load of the vermiculite to be carried. The successful Tenderer would therefore deposit an amount of Rs. 70,000/- (value of one truck load vermiculite (8MT)), as Security Deposit in cash to the Range Officer, Attached Forest Ranger, attached to this office. He may also furnish such deposit placed in favour of DFO Silviculture (South) Division as provided under Rule -25 of the West Bengal Financial Rules (Vol.-I). The proof of such deposit will have to be submitted to the undersigned within 5 (five) working days from the date of receipt of the

Acceptance Order issued against the Tender Accepted. Upon such submission, the successful Tenderer will be called upon to execute an agreement for fulfillment of the contract for carrying, and the same will have to be complied with within 3 (three) working days of the submission of the proof of deposition of the Security Deposit.

If at any stage, it becomes necessary to place order for quantity in excess of the quantity, against which the Security Deposit was computed initially, the successful Tenderer will have to deposit further sums required and computed as above within 5 (five) days of his being requested to do so. Failing these, Earnest Money Deposit of the successful Tenderer will automatically stand forfeited to the Government.

9. The Security Deposit Money of the successful Tenderer would be released only when carriage of the materials i.e., vermiculite as required under the tender would be completed satisfactorily and fully during the period of validity of the tender. The Security Money Deposit of the successful Tenderer will be liable to forfeiture and Agreement terminated at any stage if the successful Tenderer fails to abide by any of the Terms and Conditions of the Tender and Agreement.
10. A bill in triplicate against the actual carrying cost of the materials at the rate contracted and supported by the Acknowledgement Receipt of the materials, against such Firm Order should be submitted to the undersigned for payment immediately after the delivery is over and complete in all respects.
11. The undersigned reserves the right to issue order for stopping carrying and cancel the supply order at any stage by notice in writing, if the materials carried are found to be defective, also for delay in delivery of the materials and for other reasons deemed necessary for such cancellation of supply or stoppage of carriage.
12. The undersigned will not be responsible for any loss suffered by the Tenderer due to change in the policy of the Govt. or due to any other reason, if the tender is cancelled in whole or in part.
13. The undersigned is not bound to accept the lowest Tender or to assign any reason for acceptance or rejection of any Tender. The undersigned also reserves the right to accept or reject in part or in full any Tender without assigning any reason there-of.
14. The tentative time schedule of the vermiculite requirement and hence carriage is also enclosed. However, this may vary as per requirement, fund availability and also prevailing conditions and undersigned reserves right to change the same as and when required and also *vis a vis* following of official protocol/procedures, approval of higher authorities etc. The quantity may also vary accordingly
15. Tenderers would compulsorily submit essential documents such as upto date road tax receipt, blue book, driver license etc. along with tender ensuring fitness

of the carriage trucks during the time of submission of Tenders and ensure that if awarded the tender they would in no way delay or hamper the carriage of consignment due to any such reason like violation of Govt. rules or other reasons whatsoever. For any failure in this regard they would be responsible themselves and undersigned has nothing to do in the matter and would take appropriate action as deemed fit at this end.

16. In case of any dispute, the decision of the Conservator of Forests, Research Circle, West Bengal shall be final.
17. This Tender Notice along with all conditions mentioned herein shall also form a part of the Agreement to be executed by the Tenderer for the carrying under the condition “8” of above.
18. Work order will be placed subject to availability of funds and suitable Govt. sanction.
19. Payment to tenderer will be made after deduction of income –tax etc. at source as applicable. Hence tenderer must supply copy of valid PAN card for issuance of Form -16A.

NOTE :

- (1) Valid Sales tax and Income tax Clearance Certificate with other relevant documents should be submitted with the Tender ‘in original’ along with photocopy of each. The documentary proof of having executed similar carriages in past also need to be submitted in ‘original’ along with the Tender. Tenderers or their authorized representatives present during the opening of the tender would compulsorily submit ‘originals’ documents for the upto date road tax receipt, blue book, driver license etc., and ensure fitness of the carriage trucks in writing, if awarded the tender. These documents should be accompanied by a photocopy and the originals would be returned after verification.
- (2) In case the Tenderers are Partnership or Private Ltd. Concerns, the originals of the Legal deeds and documents as such, the Power of Attorney in favour of the signatory authorizing him to sign the tender, the contract and other papers in this connection duly signed by all the constituent Members in the Organization and the signatory’s signature properly attested by these Members must be produced at the time of opening the Tender along with a Photocopy of each. The originals would be returned after verification.

(S.S.DEY,IFS)
Divisional Forest Officer
Silviculture (South) Division

SCHEDULE OF CARRYING OF TENDER NOTICE No. 2 OF 2011-2012.

Sl. No	Specification of Materials	Delivery Point	Earnest Money to be deposited
(1)	(2)	(3)	(4)
1.	8 MT Exfoliated Vermiculite Grade-IV per trip from Tamil Nadu Minerals Limited, Ambattur, Chennai.	Arabari Research Range, Arabari, Paschim Medinipur.	Rs. 500.00

TENTATIVE TIME SCHEDULE OF VERMICULITE REQUIREMENT

Total in MT	No. of Trucks	Vermiculite Requirement Month (Tentative only)
8 MT	One	July'11
8 MT	One	August'11
8 MT	One	September' 11
8 MT	One	November' 11
8 MT	One	January' 12
8 MT	One	March'12
48 MT		

N.B.

- 1) The rate quoted will be for upto delivery point.
- 2) The rates quoted should be INCLUSIVE of all charges i.e. net amount and the prospective Tenderers will take into account all the taxes / Charges/fuel rates etc., to be paid. No extra amount will be paid for on any account.

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Silviculture (South) Division