

21

**Department of Forests, Govt. of West Bengal**  
**Administrative Calendar, 2017**

Admn. Units	January	February	March	April	May	June	July	August	September	October	November	December	
Directorate of Forest (General)	Meeting with JFMCs including holding of Annual/ & Regional Meeting & Beat level co-ordination Committee & Range level co-ordination Committee meeting.												
	Forest Management and protection including raids, seizures, patrolling in forest areas. Implementation of different other developmental schemes at local level.												
		Review Meeting- Forest Protection	Publication of Monitoring Report							Review Meeting- Forest Protection	Review Meeting- Plantations	Monitoring Meeting	Review Meeting- Wildlife Depredation
		Review Meeting- Admin Calendar	Budget Meeting	Review Meeting- Admin Calendar	Budget Meeting	Review Meeting- Admin Calendar			Review Meeting- Admin Calendar	Budget Meeting		Price Fixation Committee Meeting	State Forest Report, 16-17
									Review Meeting- Admin Calendar	Review Meeting- Admin Calendar			Review Meeting- Admin Calendar
	District Visit by PCCF/ Addl PCCF/ CCF Within the State	District Visit by PCCF/ Addl PCCF/ CCF Within the State			District Visit by PCCF/ Addl PCCF/ CCF Within the State	District Visit by PCCF/ Addl PCCF/ CCF Within the State	District Visit by PCCF/ Addl PCCF/ CCF Within the State	District Visit by PCCF/ Addl PCCF/ CCF Within the State	District Visit by PCCF/ Addl PCCF/ CCF Within the State	District Visit by PCCF/ Addl PCCF/ CCF Within the State	District Visit by PCCF/ Addl PCCF/ CCF Within the State	District Visit by PCCF/ Addl PCCF/ CCF Within the State	District Visit by PCCF/ Addl PCCF/ CCF Within the State
	Organising Banabandhob Utsab in different areas of State									1st year Maintenance of Plantations - 4782.58 Ha. 2nd year Maintenance of Plantations - 8092.21 Ha. 3rd year Maintenance of Plantations - 1691.92 Ha.			
	Nursery advance work in North Bengal & South Bengal- 1,11,60,000 seedlings (5580 Ha. @ 2000/seedlings).									Plantation Creation in North Bengal & South Bengal 5781.80 Ha.			
	Raising of seedlings for distribution 76.80 lakhs seedlings (4800 Ha. @1600 seedlings/ha.)							Aranya Divas Seeding distribution 76.80 Lakhs seedlings.			Observation of Martyr's day		
	Building Renovation for Frontline Staff: 40 Nos. Renovation of forest rest house: 7 Nos.												
	Distribution of Uniforms of staff									Auction of depot lots - 5 Nos.			Auction of depot lots - 5 Nos.
	Construction of Forest Boundary pillars - 1000 Nos., Forest boundary survey 200 km.				One month Refresher course for DR/Fr at Dowhill	One month Refresher course for FG at RVK							
	Construction of Executive Hostel, FPC Hostel, 150 yrs commemorative Tower, in SFTI Hizli												
	Exposure Training for New Recruit WBFS officers, 58th Regular Course for FG 6 months (2016-17) at Hizli - ongoing												59th Regular Course for FG 6 months Hizli
	106th Regular Course for DR/Fr 6 months (2016-17) at Hizli - ongoing												
	Rifle Training for Frontline staff												One week short term training course for frontline staff at Hizli / Dowhill
													107th Regular Course for DR/Fr 6 months at Hizli
													108th Regular Course for DR/Fr 6 months at Dowhill

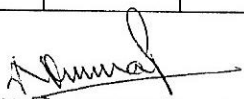




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R M & D Wing	Raising and Maintenance of RET QPMs			Maintenance of Nursery Seedlings.			Creation of New Experimental Plantation			Collection of Seeds for supply to user Divisions					
	Creation of Seed Stand, Plus Trees and Seed Trees			Maintenance of Lloyd Botanical Garden, Darjeeling			Maintenance of Yr. - I, II & III Plantation			Raising and Maintenance of RET QPMs					
	Maintenance of Seed Stand, Plus Trees, Seed Trees etc.			Floral Inventorization in 7 new MPCAs of West Bengal			Maintenance of Nursery Seedlings.			Development and Maintenance of Lloyd Botanical Garden					
	Evaluation of Plus Trees.			Testing of Forest Soils at Salugarah and Midnapore Laboratory			Floral Inventorization in 7 new MPCAs of West Bengal			Taking of Nursery Trials at Various Nurseries under Research Circle.					
	Evaluation of Preservation Plots, Sample Plots etc.			Publication of Research Reports & Bulletins			Floral inventorization in Old MPCAs (Revisiting Old MPCA)			Maintenance of Nurseries, Germ Plasm Banks.					
	Collection of Seeds for supply to user Divisions			Floral inventorization in Old MPCAs (Revisiting Old MPCA)			Creation of Medicinal Tree and Intercropping of Herbs & Shurbs under JFMC Project.			Testing of Forest Soils at Salugarah and Midnapore Laboratory					
	Measurement of Data of On-going Nursery & Field Trials			Creation of New Experimental Plantation (Hills)			Maintenance of Plantations Created under JFMC Project			Floral Inventorization in 7 new MPCAs of West Bengal					
	Development and Maintenance of Lloyd Botanical Garden			Compilation of field data of Plantation Monitored Circulation to DFOs.			Compilation of draft monitoring report & discussion thereby.			Maintenance of Plantations Created under JFMC Project					
	Landslide Protection Works at Lloyd Botanical Garden and Lava Nursery Complex.						Receipt of draft monitoring reports from Divisions & Circles.			Creation of final monitoring report, publication & distribution of the said report.					
	Testing of Forest Soils at Salugarah and Midnapore Laboratory						Monitoring survey works of plantation created in 1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> year.								
	Raising of QPMs of Medicinal Tree, Herbs and Shrubs Spp for JFMC Project														
	Creation of Central Nurseries under RIDF at Lataguri														
Upgradation of Soil Testing Lab at Salugarah															
Advance Field Work for Experimental Plantation.															
District Visit by PCCF/ Addl. PCCF in North Bengal	District Visit by PCCF/ Addl. PCCF in South Bengal			District Visit by PCCF/ Addl. PCCF in North Bengal	District Visit by PCCF/ Addl. PCCF in South Bengal	District Visit by PCCF/ Addl. PCCF in North Bengal	District Visit by PCCF/ Addl. PCCF in South Bengal	District Visit by PCCF/ Addl. PCCF in North Bengal	District Visit by PCCF/ Addl. PCCF in South Bengal	District Visit by PCCF/ Addl. PCCF in North Bengal	District Visit by PCCF/ Addl. PCCF in South Bengal	District Visit by PCCF/ Addl. PCCF in South Bengal			
WB Forest & Biodiversity Conservation Project (JICA)	Coppice Regeneration of Sal Forest in SW Bengal 2290 Ha			Development of GIS & MIS Capacity to generate Reports on Project activities to continue in 2018 & beyond.											
	Monitoring of 5600 ha plantation created in 2016-17.			Forest & Natural Resource Baseline Survey and Socio-economis Baseline Survey of 600 FPCs / EDCs.											
	Selection of Agency/NGO for Community Development Activities Phase 2 over 300 FPCs/EDCs.							Community Development Activities in 300 FPCs/EDCs to continue in 2018 & beyond.							
	Afforestation with Quality Planting Material (54,00,000 nos) & associated Soil-moisture Conservation works over 5600 ha in 23 Division.														
	Research works on Biodiversity Conservation works in 6 Topics to continue in 2018 & beyond.														
	Capacity development/training for officials, FPC members and other stake holders-5000 no.s.														
	Completion of Extension of 2 floors at Aranya Bhawan.														

38

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WB FDC	<b>A. Harvesting Operations :</b> 1. Harvesting: 6500 Ha Approx    2. Round Timber = 15,000 m3 Approx 3. Poles = 15 lakhs Approx    4. Cogging sleepers = 6 50 lakhs Approx 5 Short Timber = 30,000 m3 Approx    6. Firewood = 35,000 m3 Approx											
	<b>B. Ecotourism Centre Construction:</b> 1. Loleygaon Eco-resorts (Balance Work)    2. Sansing Ecotourism Centre (Balance Work) 3. Construction of Ecotourism Facility at Lodhasuli    4. Construction of Additional Ecotourism Accomodation at Murti, Rajabhathkawa & Malangi											
	<b>C. Construction of Office Building</b> 1. Construction of Office Building of Divisional Manager Purulia FC (Balance Work) 2. Construction of Office / Residence building at Alipurduar (Balance Work) 3. Construction of Divisional Manager Office cum Residence at Bankura (Part Work)											
	Sundarban Honey Collection 35,000 kg											
	Plantation in South Bengal 400 ha.											
	Auction and sale of timber and other forest produce-ongoing process.											
WB Pulpwood Development Corp.			Board Meeting			Board Meeting			Board Meeting	Annual General Body meeting		Board Meeting
	Harvesting 50 Ha. Plantation in Private & Vested lands			Plantation in 50 Ha. in Private & Vested lands								
WB Waste Land Dev. Corp.	Landscaping & Beautification of Vidyasagar Setu to Nabanna											
	Landscaping & Beautification of Salt Lake Stadium											
	Construction of Aviary at Eco Park, WBHIDCO											
West Bengal Zoo Authority	Maintenance of Landscaping & Beautification of MTPS, DVC, ECL, Coal India, WBHIDCO											
	Completion of Leopard enclosure at Zoological Garden, Alipore	Completion of Animal Hospital at North Bengal Wild Animals Park (Bengal Safari), Siliguri	Boundary Wall and Service Road at Sundarban Wild Animals Park, Jharkhali	Completion of Monkey Enclosure at Bardhaman Zoological Park, Bardhaman	Bird Aviary at North Bengal Wild Animals Park (Bengal Safari), Siliguri	Extension of Elephant Enclosure at Zoological Garden, Alipore	Completion of Water Bird Aviary at Surulia Mini Zoo, Purulia	Completion of Sloth Bear Enclosure at Surulia Mmi Zoo, Purulia	Animals Hospital at Padmaja Naidu Himalayan Zoological Park, Darjeeling	Aviary at Adina Deer Park, Malda	Commissioning of Nature Interpretation Centre at North Bengal Wild Animals Park (Bengal Safari), Siliguri	Nature Interpretation Centre at Sundarban Wild Animals Park, Jharkhali

  
 Principal Chief Conservator of Forests, General